

GET ACCESS TO THE FULL COURSE TODAY



Category:
Communication

No. of Modules:
04

No. of Parts:
04

No. of Quizzes:
03

▶ LISTENING EFFECTIVELY

Usman Gulzari



INSTRUCTOR'S PROFILE



USMAN GULZARI

Usman Gulzari is a respected corporate trainer and public speaking coach, renowned for his firm "The Missing P," which is dedicated to helping individuals realize their full potential. He firmly believes that every person inherently possesses the resources needed to achieve their dreams; they simply need to become aware of and harness these abilities. Over his career, Usman has conducted impactful workshops with more than 100 organizations, including prominent names such as Telenor, The World Bank, and UN Women

Usman is not only a successful trainer but also an accomplished author, having written the book 'WINGS TO FLY'. His leadership extends to having served as the president of the Islamabad Toastmasters Club, where he fostered communication and leadership skills in others. He holds an MS in Marketing from SZABIST, Islamabad.

WHO SHOULD GET ACCESS TO THE COURSE ?

This course delivers key insights, enabling professionals to perform at their best and achieve tangible results.



Leaders and Managers



**Customer Service
Representatives**



Team Members



HR Professionals

LISTENING EFFECTIVELY

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COURSE DESCRIPTION :

Enhance your listening skills with this course, a crucial competency for success in both personal and professional settings. Explore various types of listening and develop key active listening skills to understand others' perspectives without judgment. This specialized skill is essential for effective communication, team collaboration, and leadership equity. In today's distracted world, active listening has become a competitive advantage, offering benefits such as improved employee retention and workplace efficiency. By the course's end, you'll master the art of listening, strategically respond to others' needs, and develop essential communication skills for success in business and life.

LEARNING OBJECTIVES:

- Facilitate meaningful communication
- Minimize misunderstandings through effective listening
- Strengthen relationships using listening skills
- Engage more effectively through active listening
- Differentiate between 'hearing' and 'listening'

LISTENING EFFECTIVELY



USMAN GULZARI

- INTRODUCTION

- MODULE - 1

 Why Listening Doesn't Take Place


- MODULE - 2

 Listening Types

- MODULE - 3

 Listening in the Real World

- MODULE - 4





 What is Networking

BizKademy at a Glance

About Us

- Tech-Driven L&D Company
- 20 Years of Experience
- Empowering Workforce by Capacity Building

Our Offices

-  86 Sheikh Zayed Road, Sharjah, UAE.
-  302, Shahwar Trade Center, Karachi, Pakistan.
-  Chamber 13, RJ, Gulshan e Iqbal, Rashid Minhas Rd.
-  16 Sector H DHA Phase 1, Lahore, Punjab 54000.

Contact

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What We Do?

LMS

- Batches and Cohorts Creation
- Multiple Course Enrollment
- Setting Timelines
- Full Content Moderation
- Assessments and Quiz
- Gradebook
- Leader Board
- User Friendly

Video Production

- Video Production
- Text Animation
- Character / Material Animation
- Glassboard Technology
- Chroma Studio
- SCORM Technology

Courses

Readymade Courses

- Bilingual
- Unilingual
- Versatile Topics
- Self-Help
- Communication Skills
- Technical Skills
- People Management

Courses

Customized Courses

- Need Analysis
- Brainstorm
- Ideate
- Instructional Design
- Assessments and Quizzes
- Get High Tech Support

Assessment Centre

- Assessment Creation
- Invite Candidates (via Link/Email)
- Customizable Tests
- Cheating Prevention
- Flexible 2-Way File Upload
- Real-time Results

Time Master

- Detailed Time Analytics
- Timezones / Shifts Management
- Productivity Reports
- Universal Solution

